A school district* procedure for using data to monitor student reading performance

1. school sets process of using data to improve instruction
2. data reports go to principal, literacy coach and database
3. data teams review data, set instructional improvement goals and set PD needs
4. staff share improvement plans across grade levels and set shared PD plan
5. school repeats cycle on a schedule for steps 2-4
6. coordinator prepares data notebook for district admin.; copy is sent to Supt.; admin. review disaggregated data by school, grade and teacher
7. district staff review data and prepare report for Supt.
8. Supt. reviews data and meets with staff to discuss, plan

*LAUSD, 2002

What would a comparable process look like for your district?